

# TONBRIDGE & MALLING BOROUGH COUNCIL

## COUNCIL

14 May 2024

### Report of the Interim Chief Executive

#### Part 1- Public

#### Matters For Decision

#### **1 PROGRAMME OF MEETINGS 2024-26**

**The programme of meetings for the municipal years 2024-26 is attached for approval.**

- 1.1.1 The programme of meetings was approved by Council on 9 April 2024 to go forward to the meeting of Annual Council for adoption.
- 1.1.2 There were no changes required to be made and the final programme is attached at Annexes 1 and 2 for adoption. However, it should be noted that since the last meeting of Council a typographical error has been identified and there should be a meeting of Council scheduled for 14 April 2026.
- 1.1.3 Any additional meetings required to be made to the programme will be set up in consultation with the relevant Chair, the Leader and Cabinet Member.
- 1.1.4 Democratic Services will continue to review the cycle for Committees with Services to ensure an even spread of meetings where possible throughout the year.
- 1.1.5 A request to avoid scheduling meetings during school holidays if possible or practicable had been received at the previous meeting of Council. This would be taken into consideration when drafting the longer-term programme for 2026/27.

#### **1.2 Legal Implications**

- 1.2.1 Except in the year of election of Councillors, the Borough Council is under a legal duty to hold its annual meeting during a particular period (March/April/ May) and to have calculated the council tax requirement by a specific date (11 March). The programme proposed meets these requirements.
- 1.2.2 It is also the responsibility of the annual meeting to agree and confirm the Borough Council's programme of meetings for the forthcoming year.

**1.3 Financial and Value for Money Considerations**

1.3.1 N/A

**1.4 Risk Assessment**

1.4.1 N/A

**1.5 Equality Impact Assessment**

1.5.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

**1.6 Recommendations**

1.6.1 That the Programme of Meetings for 2024-26 (as set out in Annexes 1 and 2) be approved.

Background papers:

Nil

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